

Planning Council Minutes
Tuesday, September 18, 2012

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|----------------|---------------|--------------------|----------------------------|
| Fastnow, Chris | Leist, Terry | Nielsen, Raechell | Strittmatter, Connie |
| Austin, Eric | Maher, Rob | Potvin, Martha | Theil, Joe |
| Dana, Susan | Mokwa, Robert | Sanderson, Michael | Watts, Myles |
| Edelman, Adam | Myers, Carrie | Sieloff, Christina | Shana Wold (New Member) |

- I. Call to Order and Introductions.
- II. Approval of Minutes for August 21, 2012.
- III. Discussion Items:
 - A. President Cruzado will join the group.
 - On September 5, 2012, U council unanimously approved the Strategic Plan.
 - Visions will be aligned behind these goals.
 - Use some one time dollars to jump start the plan.
 - Start the plan
 - Taking those ideas to the BoR.
 - Clear criteria/guidelines
 - Share our plan in November.
 - Hold an Open Forum soon.
 - What are the expectations/next steps?
 - Peer list of institutions to help measure.
 - Monitor progress and share with campus.
 - Keepers of the document
 - Not passive
 - Collecting and communicating data
 - Available to reach out and go to colleges and dept meetings.
 - Colleges and departments will develop their own plans with in this year.
 - This not only for Academic areas, all areas should align with the Strategic Plan.
 - Data compiled and disseminated.
 - B. Communication Plan
 - Website: Chris Fastnow revealed the newly created website to the group.
- IV. Other Business
 - The Council discussed the process of helping colleges and departments through their strategic plan process.

- The Council agreed that each area does not have to match every item in the strategic plan.
 - Areas should prioritize items relevant to their goals.
 - Plans should align somewhere with the MSU plan.
- Each area would be responsible to report their metrics to PCouncil, the Council discussed linking into reports that are already done by depts.
- Create a 'Guide for Planning' & a 'Guide for Reporting'
 - What do we report now and how do we roll what we need?
 - This will help with program reviews.
- The Council discussed creating templates for depts to 'plug' in their plan.
- Plan ↔ Resources
 - Who identifies 'road blocks'?
 - Who sets priorities?
- Possibly highlight specific goal area in a year?
- Communicate budget proposal process clearly.
 - Created a web based submission/approval process.
- PCouncil identifies goals that individual areas may not be able to attain on their own.
- Timeline:
 - Fall Semester – Colleges/VPs
 - Spring Semester – Departments
- The Council suggested a list should be gathered of people in each area who is the contact person for the strategic planning process.
- Planning Council is responsible for an annual report to University Council.

Next Meeting: Tuesday, November 20, 2012 @ 2:00 PM (President's Conference Room)