

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

Thursday, September 1, 2016

2:00 – 3:00 p.m.

Sherrick 114

Council in Attendance:

Ahmed Al-Kaisy (Engineering)

Jean Shreffler-Grant (Nursing)

Mary Miles (Health & Human Development)

Christopher Livingston (Architecture)

Tena Versland (Education)

Joan Broderick (Sciences)

Tim LeCain (Letters)

Franke Wilmer (Faculty Senate)

Karlene Hoo (The Graduate School)

Also in Attendance:

Amanda Brown (The Graduate School)

Lauren Cerretti (The Graduate School)

Megan Prettyman (Office of International Programs)

Absent:

Fabian Menalled (Agriculture)

Marc Giullian (Business)

Meeting started at 2:01 pm

April 27, 2016 minutes

- Miles moves, Livingston second, unanimous approval.

Announcements

• **Introduction of new/alternate members**

- Franke Wilmer, Prof of Political Science and Faculty Senate chair-elect
- Joan Broderick, Prof of Chemistry—replacing John Borkowski for fall term
- Tena Versland, Prof of Education—replacing Ann Ewbank as member
- Chris Livingston will serve as vice chair for fall term (email vote)
- Ahmed Al-Kaisy will serve as chair for fall term (email vote)
- In spring 2017, John Borkowski will begin his term as chair

• **Update from Faculty Senate (Wilmer)**

- Withdrawing Graduation Application—was not informed by previous faculty senate member

• **Provost Retreat (Hoo)**

- President, deans, and department heads: chaired by Interim Provost Mokwa
- Task force discussion (recruitment, enrollment)
 - Not all departments have recruitment/admissions committee
 - Create best practices for recruiting/admissions
 - Graduate Faculty status, presented as optional
 - UGC had broached topic in past year or two

- Issue is tied to workload (subject of one of three task forces)

Old Business

- Graduate Student Representative on UGC - review applications, discussion
 - UGC received 10 applications (a mix of master's and doctoral students)
 - Student's "tenure" in program is a consideration (e.g. if student just started, might not have enough information about MSU and expectations of Council)
 - If UGC had two students, could stagger their membership
 - Must be able to attend the meeting—meeting dates and times not advertised
 - Suggestion—Ph.D. student could add more to the conversation
 - Q: Should we contact students and ask availability?
 - Q: Should we gather more information on students?
 - Miles moves to contact four finalists (Betiku, Botros, Guerra, Smith)
 - Lecain second; unanimous pass
 - Dean Hoo will contact applicant Mailhiot for her availability
 - Office of Degree Programs and Certificates will draft an email and send to Al-Kaisy and Livingston for review; then reach out to students
 - Al-Kaisy will send final list to UGC listserv and call for an email vote
- IIP Proposal, review
 - Hoo: Some Deans did not vote, because their department heads did not review draft
 - Dean Hoo has responded to feedback from CLS
 - Responses will be sent to UGC curriculum subcommittee chair Miles.
 - Miles will distribute revised draft and responses to UGC listserv for review
 - Faculty Senate had no criticisms of proposal

New Business

- Shreffler-Grant will chair Policy and Procedure sub committee

Committee Reports

- **Policy and Procedures Committee**
- **Curriculum Committee**
- **Governance Committee**

Meeting adjourned at 2:59 p.m.

Next scheduled meeting – Sept 15, 2016