

Gallatin County 4-H Indoor Record Book Scoring Rubric

Member Name: _____ Age: Junior / Senior Final Score: _____

Project: Baking Cooking Cake Decorating Knitting/Crocheting Leathercrafting Quilting Sewing
 Embroidering Robotics Scrapbooking Vet Science Visual Arts Woodworking Other:

Section/Category	Complete	Minor Errors	Major Errors	Incomplete	Score
Cover/Member Information	3 points	2 points	1 point	0 points	
	Member information is filled out and correct, photo attached	Missing one piece of information	Missing 2-3 pieces of information	Missing 4 or more pieces of information	
Goals (SMART) Specific, Measurable, Attainable, Relevant, Time-bound	10 points	9-7 points	6-3 points	2-0 points	
	Jr. 2-3 SMART goals, each goal reached answered Sr. 3 or more goals written, goals reached question answered.	One or two minor errors, including incomplete sentences, or questions not answered. Goals must still be SMART.	Goals written, but not SMART. 3-4 minor errors, including incomplete sentences and missing goals	No information or 5 or more errors. Missing goals.	
Activities/Workshops	30-22 points	21-14 points	13-5 points	4-0 points	
	Shows extensive time spent on project.	Adequate time spent on project.	Minimal hours devoted to project.	Needs more time on project	
Financial Record	6-5 points	4-3 points	2-1 point	0 points	
	Expenses listed seem accurate and true to project and activities completed during 4-H year.	Missing 1-2 pieces of information, or totals are incorrect	Missing 3-4 pieces of information, no value listed	No information	
Financial Summary	7-5 points	4-3 points	2-1 points	0 points	
	Subtotals written in correct spot and totals are accurate	Subtotals inaccurate or written in wrong column or totals are inaccurate	Subtotals written in wrong column and totals are inaccurate	No Information	
Project Summary And Signatures	3 points	2 points	1 point	0 points	
	Totals from previous pages are copied correctly and in the correct spots. Has signed record book	Missing 1-2 numbers from previous pages, or wrong placement	Missing more than 2 numbers, or wrong placement	No Information	
Project Curriculum Book	10 points			0 points	
	Workbook activities have been completed as required by leaders and are appropriate for level/ age.			No Information	
Neat Orderly & Clean	3 points	2 points	1 point	0 points	
	Clean and Neat Records, messy handwriting acceptable, bound together	Records bound together but not orderly	Records not bound together, not neat	Not neat or orderly	
Extra Credit	10-8 points	7-5 points	4-1 points	0 points	
	4-H member went beyond, included a story, photos, attended every workshop.	4-H member added extra work, attended the majority workshops, included a story or photos.	4-H member added a story or pictures to their record book.	No additional extra points	

Comments:

Suggestions for Improvement: