

Jabs Bachelor of Science in Business
Management Worksheet 2023-2024

Fall

Spring

1st Year

_____ BGEN 104US – Bus & Eship Seminar	3
<small>***Students transferring into Jabs who have already earned US credit must take BGEN 204 instead of BGEN 104US+BGEN 215</small>	
_____ Math ***Specific course based on math placement	3-6
_____ WRIT 101W – College Writing	3
_____ 1-2 University Core	<u>3-6</u>
	15

_____ BGEN 215- Career Readiness	2
_____ ECNS 101IS- Econ Way of Thinking	3
_____ M 161Q – Survey of Calculus	4
_____ University Core	3
_____ University Core	<u>3</u>
	15

- Explore minors
- Plan ahead for study abroad
- Check your non-bus/non-econ elective count

Year 2

_____ ACTG 201 – Prin of Acct I	3
_____ BMIS 211 – Data Analytics I	3
_____ STAT 216Q – Intro to Stats	3
_____ ECNS 202 – Macroeconomics	3
_____ University Core	<u>3</u>
	15

_____ ECNS 204IS – Microeconomics	3
_____ ACTG 202 – Managerial Acct	3
_____ BMGT 205 – Prof Bus Comm	3
_____ BMGT 240IS – Bus Resrch Meth	3
_____ University Core	<u>3</u>
	15

- Transition from Office of Student Services Advisors to Faculty Advisor
- Explore internship opportunities

Year 3

_____ BMGT 335 – Mgmt & Org	3
_____ BMIS 311 – Mgmt Info Systems	3
_____ BMKT 325 – Marketing	3
_____ BGEN 361 – Business Law	3
_____ Non-Business/Non Econ Elecs	<u>3</u>
	15

_____ BMGT 322 – Operations Mgmt	3
_____ BFIN 322 – Finance	3
_____ BMGT 366 – Leading & Managing	3
_____ BMGT 329 – Human Resources	3
_____ Non-Business/Non Econ Elecs	<u>3</u>
	15

- Submit Pre-Graduation Worksheet (PGW)
- Check total credit count

Senior Year

_____ BMGT 466- Team & Process	3
_____ BMGT 475R- Mgmt Research Exp	3
_____ BMGT or AAE Elective	3
_____ BMGT or AAE Elective	3
_____ Free Elective	<u>3</u>
	15

_____ BGEN 499 – Sr Strategy Seminar	4
_____ BMGT or AAE Elective	3
_____ BMGT or AAE Elective	3
_____ BMGT or AAE Elective	3
_____ Free Elective	<u>2</u>
	15



Know Your Degree Requirements:

University:

- University Core
- 42 Upper-Division (300-400 level) Credits
- 120 Total Credits
- 2.00 Cumulative MSU GPA

Jabs:

- Required Business Courses
- Option (BMKT) Specific Required Courses
- 2 BMGT + 3 Advisor Approved Elective (AAE)
- 48 credits Non-Business/Non-Econ Electives

University Core [1 course in each category]

- US** [University Seminar] = BGEN 104US
- W** [Writing] = WRIT 101W
- Q** [Quantitative Reasoning] = M 161Q
- D** [Diversity]
- CS** [Contemporary Issues in Science]
- IN** [Natural Science]
- IA/RA** [Art]
- IH** [Humanities]
- IS** [Social Science (IS)] = ECNS 101IS
- R** [Research] = BMGT 475R

Non-Business/Non-Economics Electives:

48 credits outside of business, econ & ag business (ECNS 101, ECNS 202, ECNS 204, BMGT 240 are included).

Upper-Division Electives: 2 BMGT + 3 AAE

2 BMGT Electives =

- BMGT 406 – Negotiation (usually Fall & Spring)
- BMGT 410 – Sustainable Bus Prac (usually Spring)
- BMGT 448 – Entrepreneurship (usually Fall & Spring)
- BMGT 461 – Small Bus Mgmt (usually Spring)
- BMGT 463 – Eship Experience (usually Fall & Spring)
- BMGT 464 – International Mgmt (usually Fall)
- BMGT 469 – Community Eship (usually Spring only)
- BMGT 498 – Internship (Fall, Spring & Summer)*
- BGEN 365-Int'l Practicum (Spring only)

* Counts as 1 elective

3 Advisor Approved Electives (AAE) =

9 credits, 300-400 level, career related, approved by advisor & cannot double count with University Core

Advising Info

Here's what you need to know:

Academic Planning is ESSENTIAL for timely graduation.

Grades of 'C-' or better are required for pre-requisite & required courses in majors, minors, and for all university core requirements. 2.0 cumulative GPA is required to graduation from MSU.

Plan for pre-requisites; they are enforced:

- You can see pre-requisites in DegreeWorks or in the online course catalog
- The computer WILL NOT let you register for a course for which you don't have the pre-requisite.

Key Management Pre-Req Sequences:

*BMGT 335 → BMGT 366 → BMGT 466

*BFIN 322, BMKT 325, BMGT 335, BMIS 311, BGEN 361 & BMGT 322 → BGEN 499

You get electives; use them wisely! Recommended electives:

Non-business/non-economics electives:

- 40% of 120 (48 credits) required
- Use DegreeWorks to track your progress
- Don't leave them until your senior year!



Advisor Approved Electives: Marketing students need one advisor approved elective. 3 credits, upper-division (300-400 level), career related, approved by advisor, and cannot double count with university core.

120 total credits are required to graduate from MSU (in any major). Use DegreeWorks to count your credits. Most Business majors need a handful of **free electives to reach 120 total credits.**

Residency Policies:

- **Jabs:** Of the upper-division credits required for business students, at least 18 credits and BGEN 499 (4 credits) must be taken at Jabs.
- **MSU:** 23 of your last 30 credits must be taken at MSU (does not include study abroad).



Jabs Advising FAQs:

How does advising in Jabs work?

- New students (1st year & transfer) and all 1st & 2nd year students are advised by professional advisors in the Jabs Office of Student Service (OSS).
- As students move into year 3 & 4 they transition to a faculty advisor.
- All students work with Jabs Office of Student Services to apply for graduation and have their degree certified. See below.

**Need to meet with an advisor?
We have appointments
& drop-in advising!**



You have to APPLY to graduate!

1. Submit pre-graduation worksheet (PGW) signed by your advisor one year prior to graduation.

Spring grads = May 1; Fall grads = Dec 1 of the previous year!

2. Your degree is certified = confirm you are on track for graduation & enter certification note in DegreeWorks.

3. You apply for graduation in MyInfo. Application is 'unlocked' by the DegreeWorks certification note.

Ready to graduate? Here's the PGW form:



Questions? Need Help?

Jabs Office of Student Services

business@montana.edu; 406-994-4681

Jabs Hall Room 124

www.montana.edu/business/current-students/student-services/